



### **Course Conditions:**

**Course Investment per Attendee for the whole program: € 5.000,00 (plus 19% VAT)**

**Course Investment per Attendee per module: € 1.000,00 (plus VAT)**

### **Registration and training attending steps:**

**First Step** – If you want to attend the online training fill the electronic form in the website or send the training form by the email [ec@eduardocalixto.com](mailto:ec@eduardocalixto.com).

**Second Step** - You will receive an invoice Confirm your participation. Please pay the invoice in 48 hour and send the payment confirmation per email.

The other option is to pay the training online.

**Third Step** - You will receive the invitation to attend the training via virtual class.

### **During the training:**

**Fourth step** – For each module the participant will be able to ask question via virtual class. The question that are not asked during the module date will be postponed and will be answered until the end of the program.

**Fifth Step** – In case of practice exercises the attendees need to perform the exercises and deliver in the virtual class based on the defined date.

**Seventh Step** – The attendees will get a certification of participation for each module complete after the exercises approved. The attendees that complete all program training modules will receive an additional certificate of the program.

**Software:** the trainer will suggest some software's to be used during the training. The attendees will be responsible to get the demo license via website, other software's for completion of each exercise can also be used when accepted by the instructor. The attendees will get the access to the software integrity pro for the asset management and asset integrity management training modules.

**Internet Connections:** Attendees are responsible for their own internet connection

**Substitutions:** Substitutions are not allowed

**Cancellations:** Cancellations received up to 10 working days prior to the event start date will be entitled to a refund of the registration fee. After this period, all cancellations will be subject to the entire fee. However, you may substitute you for another attendee or transfer to another course only once during the program.

**No Shows:** Registrants who do not attend the event and who do not notify ECC prior to the start date will be subject to the full registration fee and will not have the ability to transfer the registration.

**All Courses Use Computers:** The attendees need to use their own computer or laptop; your registration confirmation will include instructions to prepare it with the software that will be needed.

**Bibliography:** the bibliography will be provided by the instructor. No copy of the training material is in anyway not allowed subjected to copyright.

**Individual access:** The access to each module is individual not transferred subjected to the program participation cancellation and charge for the additional access. ECC are able to control each access to the virtual class.